

## RCM Report to the CMASC for February 21, 2010

During the Treasurers report it was mentioned that the tax I.D. Number that the region was using was wrong (or retired). Spence got a new Tax I.D. # and they'll have to file a W-9 form.

Every Area should have a Tax I.D. # and file a W-9 form annually. Also any groups that have a bank account. This information will be sent out with the regional minutes.

NA, EIN, Banks and the IRS\*

Since 9/11 and for issues of national security, the IRS has instituted policies for banks to enhance security and accountability to the government. Recently, our bank contacted us and informed us that the name and EIN number on our account did not match. In order to solve the problem, the MNRSC obtained a new EIN (employer identification number) from the IRS (internal revenue service). Decades ago, someone probably opened our checking account with a personal social security number or an EIN number from another entity in NA. Our bank asked us to rectify this and so we did. The MNRSC is in good standing with our financial institution.

**\*Is anything else required?\***

Based on conversations with the IRS and with NAWS, the Fellowship Services Team recommends that the MNRSC remain “an informal organization”. That means we won't be filing any forms at the end of the year. This decision is based on the following facts:

- The RSC receives less than \$25,000 per year in donations
- The RSC does not have any employees or special workers
- The RSC does not sell any merchandise

**\*Does my ASC need to do anything?\***

It is in each committee's best interest to know exactly where they stand. Here are some questions you need to ask:

- 1) Do you have an EIN that specifically matches the name of your Area?
- 2) Do you take in less than \$25,000 annually in donations?

If the answers to these questions are “Yes” - then you are in good shape.

If your Area ever receives a letter from its financial institution asking for specific information, you need to do whatever it takes to satisfy their requests.

If your Area ever receives a letter from the IRS, you should immediately consult members of the MNRSC Fellowship Services Team and NAWS. It is imperative that we remain in good graces with both our financial institutions and the federal government.

**\*What if my ASC sells merchandise?\***

If your Area sells merchandise and/or employs a special worker, you should consider filing for tax exempt status under 501(c)(3) regulations. See these helpful steps to becoming a 501(c)(3) non-profit:

[http://www.mncn.org/info/basic\\_start.htm#Steps](http://www.mncn.org/info/basic_start.htm#Steps) to becoming a nonprofit.

(Narcotics Anonymous and the MNRSC does not endorse, oppose, finance, or lend its name to the MN Council of Non-profits. It is merely a useful resource for small non-profit organizations.)

**\*How do we find out if our Name and EIN match?\***

The treasurer or a member of your executive committee should call the IRS

with your EIN and ask them. \*1-800-829-4933, \*Monday – Friday, 7:00 a.m. – 10:00 p.m.

They are incredibly nice and helpful, really. Tell them that you're an officer with an informal Narcotics Anonymous organization named [ASC Name], and that you want to verify that the name on your EIN matches the name on your checking account. If it doesn't they'll be able to help you right there on the phone. If you need to file for an EIN, the IRS agent can help you immediately, or your Area can apply for an EIN number at <http://www.irs.gov/businesses/small/article/0,,id=102767,00.html>.

The MNRSC will keep the Areas updated on any further developments with this process. If you have any questions, don't hesitate to ask.

Kaleb (RDA) is willing to hold service workshops for the areas that want them to encourage GSR participation, etc.

Motion 272- Basic Text Project Plan was approved.

The project goal is to get basic texts into 50% of Minnesota's Public libraries.

Area involvement would include providing a local coordinator and funding approximately \$130.00/year to put basic texts into 11 libraries in our area/year

Mentorship Project- Goals are to get one person who needs a mentor together with two mentors.

We will give the forms out and bring them to the GSR Assembly. Mentees will be matched with mentees there.

Website re-design- They're working with JOOMLA content management software- and hope to launch in June and expand from there.

The CD\_ROM Business card project plan is not drafted yet- is not yet approved.

Emergency room literature project- Need to re-visit and re-define the project. Does anyone want to work with Justin on this?

Nominations: Jenny was nominated as a fellowship Services team member

AN OPEN INVITATION FROM THE MNNAC BOARD OF DIRECTORS:

SUBJECT: SERVICE MEMBERS/ Board Positions

The MNNAC BOD (board of directors), is seeking members of the fellowship to fill positions available on the board. The minimum clean time requirement for positions on the board is two years.

Open Postions include: Treasurer, Co-treasurer, Secretary, Directors at Large, and Regional Representative.

Interested members please attend the next MNAAC BOD Meeting on Saturday, February 13th at 9:00 AM; Sabathani Community Center, 310 East 38th Street Minneapolis MN 55409.

Contact Barb (UMSO) two weeks in advance for Insurance for events- There may be a fee

Please tell your Area about the **new BMLT**.

If you open our new BMLT (Basic Meeting List Toolbox) in your iPhone or

Android phone you can utilize the "find near me" button and it will utilize the GPS in your phone and automatically locate the meetings closest to you.

If you do not have an iPhone or Android phone, you can simulate what happens on those phones by opening the following link in your FireFox 3.6 version browser at [http://naminnesota.net/bmlt/satellite\\_server/?simulate\\_iphone](http://naminnesota.net/bmlt/satellite_server/?simulate_iphone)

Click the "find near me" button.

If you haven't searched on the BMLT, give it a look-see at [http://naminnesota.net/bmlt/main\\_server/index.php?supports\\_ajax=yes](http://naminnesota.net/bmlt/main_server/index.php?supports_ajax=yes)

Just click once or twice on the map for a quick search, or click "advanced search" to search by area or meeting format or both.

Please ask your meeting list administrator to contact me so that I can get her/his help in updating this powerful, single source database.

At

<http://www.central.naminnesota.org/content/service.html>

Download a printable copy of the [February RCM Report to the CMASC.](#)

You can download the supplements to this report:

Download a printable copy of the [supplement to the RD/RDA report - NAWS\\_News\\_Feb10.pdf](#)

Download a printable copy of the [MNRSC\\_2010\\_02\\_13\\_Treasurers\\_Report.pdf](#)

Download a printable copy of the [MNRSC - 2010 PR Program - Final.pdf](#)

Download a printable copy of the [C.A.R. Workshop Session / Day Outline.](#)

Download a printable copy of the [Basic H&I Guide and PR Basics Drafts.](#)

Download a printable copy of the [Public Relations Informational Sheets CM Area.](#)

Download a zipped copy of the simplified CAR Powerpoint Presentation

[http://groups.google.com/group/mnrsc/browse\\_thread/thread/7961dc21e2b15050](http://groups.google.com/group/mnrsc/browse_thread/thread/7961dc21e2b15050)

Events:

<http://naminnesota.org/cal.htm>

CAR Review:

St Cloud MN. March 13<sup>th</sup> 2010

<http://naminnesota.org/cal/WSC10.pdf>

GSR Assembly March 27<sup>th</sup>, 2010

<http://naminnesota.org/cal/rsa10.pdf>

Are there MNNAC XVII flyers at your home group?

<http://mnnac17.com/>

